



Dear Friends of Clean Fairfax:

Thank you for your interest in keeping Fairfax County Clean and Green!

Included in this packet is information detailing the requirements of the “Adopt-A-Spot” program, where Fairfax residents, students and businesses may adopt a public area, stream, park, school or neighborhood and pledge to keep it clean.

Please review the material and if you are interested and agree to the terms, please fill out and return the program agreement to this office. We will process the agreement and return it to you as well as order the sign for your location (which we will order after you have completed your first clean-up project and reported in.)

Please be as specific as possible on the application—we are working to use GPS to pinpoint all the Adopt-a-Spot locations across the county and actual addresses makes that much easier! Please note that if you wish to adopt a section of a county road, you should instead contact VDOT for the Adopt-a-Highway program.

Please let me know if you have any questions or concerns.

Very truly yours,

Jennifer Cole
Executive Director
Clean Fairfax Council

Enclosures.

CLEAN
is **COOL**

12000 Government Center Parkway Fairfax, Virginia 22035
Office: 703-324-5471 Fax: 703-324-3950 www.cleanfairfax.org
www.cleanfairfax.org



ADOPT-A-SPOT AGREEMENT

TO: Jennifer Cole
Executive Director

Date _____

Clean Fairfax Council, Inc.
12000 Government Center Parkway
Suite 458
Fairfax, Virginia 22035-0059

In order to enhance the environment and the appearance of our community, we, the undersigned, request permission to Adopt-A-Spot at the following location (address or boundary description)

Said work will be performed under and in accordance with the Clean Fairfax Council, Inc. terms attached hereto and incorporated herein by reference.

Applicants with whom agreements are signed shall at all times indemnify and save harmless the Commonwealth, all Commonwealth employees, agents, and officers, and the local government or jurisdiction, their officials or agents, Clean Fairfax Council, Inc., their Board of Directors, employees or agents from responsibility, damage, or liability arising from the exercise of the privileges granted under this agreement.

This agreement may be terminated by Clean Fairfax Council, Inc. at any time the applicants do not comply with this agreement or at any time the applicant's work effort is considered unsafe. The Council reserves the right to revise or discontinue this program at any time.



ADOPTING GROUP OR INDIVIDUAL:

NAME (print) _____

SIGNATURE _____

TITLE _____

ADDRESS _____

TELEPHONE _____ EMAIL _____

As part of the Adopt-A-Spot program, Clean Fairfax Council will provide one sign which the adopting group or individual must erect or have erected themselves. Please note: **THIS SIGN MAY ONLY BE ERECTED ON PRIVATE PROPERTY WITH PERMISSION OF THE OWNER.**

Exact name of organization (to be printed on the sign): _____

The undersigned is the owner, agent, or government official or representative who has legal authority to give permission for the property location named in the aforementioned agreement to be involved in and designated in the Adopt-A-Spot program as administered by Clean Fairfax Council, Inc.

Date _____

Owner, Agent, Government Official or Representative's Signature

Title Date

YOU CANNOT ADOPT-A-SPOT WITHOUT THE ABOVE SECTION COMPLETED!

Permission is hereby given to perform the work described, insofar as Clean Fairfax Council, Inc. has the right, power, and authority under this agreement:

_____ (Clean Fairfax Signature)



ADOPT-A-SPOT PROGRAM INTENT

Encourage citizen participation in litter cleanups of designated areas in their community at regular intervals. Individuals, organizations, or businesses may agree to keep a designated area, other than a highway, cleared of litter for a **two-year period**.

In exchange, volunteers are given materials to help them with the cleanups, and a sign bearing their name to be posted in the area. At the end of the two-year period, the volunteers will receive a special certificate of appreciation and may renew their agreement.

Adoptable locations could include parks, vacant lots, parking lots, walkways, median strips, streets, campuses, public grounds, bus stops, and other littered areas.

Parties interested in highway cleanups should refer to the Virginia Department of Transportation (VDOT) “Adopt-A-Highway” program.

ADOPT-A-SPOT PROGRAM CONDITIONS

1. Participants in this program must be accepted by Clean Fairfax Council, Inc.
2. The Executive Director of Clean Fairfax Council, Inc. will coordinate, review, and approve the proposed area(s) of adoption. If there is a question of safety or health, the proposed adoption should not be approved.
3. Any local community organization, business, or individual (18 years or older) is eligible to adopt a spot. However the Council reserves the right to deny adoption requests for any reason whatsoever.
4. The agreement form provided by the Council is the form approved by the Attorney General’s Office and must be used as written. If needed, write “see attachment” on the agreement form and on a separate page address local concerns. Participant sign both forms, and CFC will also sign.
5. Adoption length is two years, with four cleanups per year. If the adoption is a bus stop, the frequency of clean-ups is every other week.
6. Group members less than 15 years of age must be supervised by an adult. Large groups should be divided into teams of eight or less members.



7. Participants should hold at least two meetings a year to review safety and other guidelines. No participants may be involved in a cleanup without attending the meeting.
8. The Executive Director of the Council will supply information, trash bags, and safety vests (if it is a street). The materials will be distributed prior to the cleanup.
9. Clean Fairfax Council does not have the capacity to pick up trash from your clean up. Please put it out with the participants' regular trash pick up, or at the business' dumpster.
10. Participants are required to recycle any clean recyclables.
11. A sign noting the program and the participants name will be provided by the Council for installation in the cleanup area. Signs will be made according to specifications and artwork supplied by the Council. Signs are erected at the participants' expense and only with the permission of the owner of the property at the location of the Adopt-A-Spot site. Make sure you have the permission of the owner of the property to erect the sign prior to ordering it.
12. The program will be monitored by the Executive Director of Clean Fairfax Council.
13. After each cleanup, adopting groups must file an activity report detailing the number of people involved, number of bags of litter collected, recyclables, and hours involved. Printed forms will be provided by the Council. Completed forms must be forwarded to the Council immediately following the cleanup.
14. Adopting groups will be encouraged to schedule two of their four cleanups in April and October to coincide with the statewide litter and/or recycling programs.
15. Clean Fairfax Council reserves the right to revise these terms as needed. The adopting group will receive copies of program conditions, signed agreement, safety tips and activity reporting form.
16. For more information, call the Clean Fairfax Council office at 703/324-5471.



ADOPT-A-SPOT ACTIVITY REPORT FORM

Please submit after each clean up!

Please complete this form and return to:

Clean Fairfax Council

12000 Government Center Parkway, Suite 458

Fairfax, Virginia 22035

Office: 703/324-5471 Fax: 324-3950

You may also email this information to: cleanup@cleanfairfax.org

Adopting Person/Group_____

E Mail Address_____

Adopted Spot name_____

Address/Location_____

Cleanup Date_____

of Adults Involved in Cleanup_____ # of children_____

Total Number of Hours_____

Total Number of Bags of Litter Collected_____

Total Number of Bags of Recyclables Collected_____

Comments

Signature_____ Date_____